



## CITY OF ATLANTA

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Kasim Reed  
Mayor

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

March 02, 2015

### INTERESTED PROPONENTS:

**Re: FC-7693, City-Wide Fire and Burglar Alarm Services**

Attached is one (1) copy of **Addendum No. 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Sherif Yassin, Contracting Officer, at (404) 330-6698 or by email at [syassin@atlantaga.gov](mailto:syassin@atlantaga.gov).

Sincerely,

Adam L. Smith

ALS: ssy

**Addendum No. 1**

**Re: FC-7693, City-Wide Fire and Burglar Alarm Services**

March 02, 2015

Page 2

- **Questions and Answers;**
- **Revised Proposal Due date.**

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Proposals are due **Thursday, March 12, 2015**, and should be time stamped no later than **2:00 p.m. EST** on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S.W.  
City Hall South, Suite 1900  
Atlanta, Georgia 30303

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**\*\*\*All other information remains unchanged\*\*\***

**Addendum No. 1**

**Re: FC-7693, City-Wide Fire and Burglar Alarm Services**

March 02, 2015

Page 3

**Acknowledgement of Addendum No. 1**

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Legal Company Name of Proponent

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Attached**

**MODIFICATIONS ARE INDICATED IN BOLD ITALIC FACE TYPE**  
**PROJECT NUMBER FC-7693, CITY-WIDE FIRE & BURGLAR ALARM SERVICES**  
**ADDENDUM #1**

The following questions and/or clarifications were requested by various Contractors:

1. Question: In Appendix A, page 71 there is a discussion of the SBE Requirements. In the last paragraph it references that additional information can be accessed via (<http://ecfr.gpoaccess.gov>) and choosing Title 56 from the drop down field. When I perform these steps I do not get access to the Security Systems Services information. Can you assist?

**Answer:** Title 56 is in reference to the NAICS codes. Go to the U.S. Small Business Administration table of Small Business Size Standards catalogue. The NAICS code (56) is the code(s) for this particular project.

2. Question: Can you please tell us an approximate estimate of the project's contract value and or budget in order to provide the proper bonding requirements?

**Answer:** The City of Atlanta spent approximately 300 thousands last year for these services.

3. Question: Can you please tell us an approximate estimate of the project's contract value and or budget in order to provide the proper dollar amount and percentage of total bid amount on form SBE-3?

**Answer:** The City of Atlanta will not make it's project cost estimate available to potential proponents. We are expecting each Proponent to give us the most competitive proposal possible (including pricing). Please be sure to fill out Form SBE-3 in it's entirety.

4. Question: If you are bidding as a prime contractor and you meet the minimum qualifications by utilizing SBE Subcontractors and Subcontractors will that suffice? For example, if you are a contractor bidding as a Prime and you are a Notifier and or Fire-Lite dealer/installer and cannot get the Edward's product line internally but can subcontract with a SBE contractor or subcontractor that is an Edward's dealer/installer. Does the above aforementioned example meet the minimum requirements? Another example may be you are a licensed unrestricted electrical & general contractor with the State of Georgia and you are utilizing SBE subcontractors and or subcontractors to meet some or all of the minimum qualifications. Does the above aforementioned example meet the minimum requirements? In essence, if you meet all of the requirements through the team we assemble listed in the RFP under the guidelines of the SBE requirements and utilizing qualified licensed subcontractors will

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that suffice as meeting the minimum qualifications?

**Answer** Each prime contractor must utilize certified Small Business Enterprises (SBEs) as subcontractors to achieve a minimum of 35% participation on the project. Each certified SBE subcontractor must self-perform work on the project in order to receive participation credit.

5. Question: Who is the current contractor providing the City of Atlanta support on the existing City Wide Fire and Burglar Alarm Services contract?

**Answer:** *The City of Atlanta does not have a City wide contract for fire and burglar alarm at the moment. The City of Atlanta is currently using following companies: PHB Security Services, Convergent Technologies, AFA Protective Services, Tyco, Simplex, Grinnell, Fire Systems and Lagrange Fire Protection Services.*

6. Question: Does the sub-contractor have to submit financials of any kind?

**Answer:** No Financials are required from the subs to be submitted to COA.

7. Question: Can a qualified sub-contractor support more than one respondent?

**Answer:** Yes

8. Question: Can a qualified sub-contractor support an awardee post award?

**Answer:** *ALL Post Awards must be attended by a representative of the prime contractor. This requirement is optional for any/all subcontractors.*

9. Question: Does the City of Atlanta have a list of equipment/systems/devices (Horn Strobes, pull stations, duct smoke detectors, etc.) currently deployed in each of the site locations?

**Answer:** *No, refer back to page 58, see list of equipment. At time of award the city will provide NFPA-72.*

10. Question: Has the City of Atlanta or its current contractor accessed each system in each building to confirm the current operating status and are there any current troubled conditions proposing proponents should be made aware

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of?

**Answer:** *Currently, all of the City of Atlanta Fire/Security systems are operational, as system status change a vendors is called to service them immediately.*

11. Question: Will the City of Atlanta provide current NFPA Test and inspections be made available to bidders prior to the submission deadline of March 4, 2015?

**Answer:** *No*

12. Question: Will the City of Atlanta provide current NFPA Test and inspections be made available to bidders prior to the submission deadline of March 4, 2015?

**Answer:** *No, because currently all systems are operational.*

13. Question: Does the COA work to ensure the 35% goal is met by each prime. Also is the 35% a work share percentage or a pay scale (funding) percentage?

**Answer:** *Yes, the Mayor's Office of Contract Compliance will ensure the 35% goal is met through its contract monitoring process. The 35% goal will be measured based on the total subcontractor participation amount divided by the total contract dollar amount.*

14. Question: Are the insurance and bonding requirements the responsibility of the Prime or Sub-contractor?

**Answer:** *Responsibility of the Prime at the time of award*

15. Question: On page 56, Inspection, there is a clause that every device on the list of Equipment be visually inspected, yet this list not appear in the RFP, only a list of locations is provided. Please provide equipment list with applicable system type and device count)

**Answer:** *The City of Atlanta utilizes Edwards Fire Control System, Fire Lite Control Systems, and Honeywell Fire Control Systems. Please refer to the list of systems on page 56.*

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16.Question: To provide an accurate estimate of the man hour effort required at each site the existing system configuration is needed (components and quantity of notification/signaling/alarm points) in addition to the current state of system as 100% operable or less and why

**Answer:** *Refer back to page 63, fill out for man hours and cost.*

17.Question: On page 57, Contractor requirements it requires that detailed written quotes be provided for schedules services. Please clarify when this is needed as the RFP asks for an hourly rate to perform services on a periodic basis as driven by NFPA. For example is a quote needed before replacement of components found defective and required to be serviced to maintain integrity of system functionality and personnel safety.

**Answer:** *Yes, We will need an estimate of service to include labor and parts, then the City will issue out a purchase order.*

18.Question: On page 58, Contractor requirements, it states that work cannot begin until a valid purchase order is issued. Will a purchase order be issues for each site or system and is written approval needed before each site inspection/repair commences or will itemized invoice identifying actual man hours for effort along with replacement components/materials be acceptable.

**Answer:** *Yes, We will need an estimate of service to include labor and parts, then the City will issue out a purchase order.*

19.Question: Does the City of Atlanta require the sub-contractor to hold a NICET certification?

**Answer:** *The Prime is required to ensure that the sub- contractor also holds the NICET certification.*

20.Question: Does the City of Atlanta require the sub-contractor to follow the minimum requirements or does the minimum requirement fall under Prime contractor only?

**Answer:** *Yes, the Prime only*